

**AGENDA**  
**CONOVER CITY COUNCIL MEETING**  
**FEBRUARY 4, 2013**  
**7:00 P. M.**

CALL TO ORDER:

MAYOR LEE E. MORITZ, JR.

ITEM 1:        Invocation – Reverend Don W. Bledsoe – Covenant Christian Church

ITEM 2:        Pledge of Allegiance - Mayor Lee E. Moritz, Jr.

ITEM 3:        Approval of Minutes

Regular Meeting of January 7, 2013

PRESENTATION:            Mayor Lee E. Moritz, Jr.  
Exhibit 1

ITEM 4:        Resolution 2-13 – Award for City of Conover – Waterline Replacement Project, WIF #1645 NE SW Area Water Quality Infrastructure Improvements Project – North Carolina Drinking Water State Revolving Fund  
Bids were received on January 8, 2013 as per the attached bid tabulation sheet. It is recommended that the contract be awarded to the lowest responsible bidder, Bell Construction, Inc., in the amount of \$538,418.34 and that the City Manager be authorized to execute the contract.

PRESENTATION:            Public Works Director Jimmy A. Clark  
Exhibit 2

ITEM 5:        Contract – Agreement Between the City of Conover and The Resources Group, Inc. for Government Affairs Representation

PRESENTATION:            City Manager Donald E. Duncan, Jr.  
Exhibit 3

ITEM 6:        Ordinance 1-13 – Amending the 2012-2013 Budget Ordinance  
This ordinance amends the 2012-2013 budget ordinance by reducing amount budgeted in the general capital projects fund \$10,000 and increasing the amount budgeted in the fleet departmental budget – non-capital outlay by \$10,000. Items originally budgeted in the general capital projects fund are under the capital asset threshold of \$5,000 each and therefore should be purchased from non-capital outlay line item in the departmental budget.

PRESENTATION:            Finance Director Vickie K. Schlichting  
Exhibit 4

ITEM 7:

Ordinance 2-13 – Amending the 2012-2013 Budget Ordinance

This ordinance amends the 2012-2013 budget ordinance by appropriating \$4,000 general fund balance to provide for an economic development incentive in the form of a cash grant based on the % of net taxes received per the terms outlined in the Economic Development Agreement between the City of Conover, CAPRI – IV, LLC and BSN Medical dated June 29, 2009. This is payment 3 of 3 or the final incentive payment on this project.

PRESENTATION: Finance Director Vickie K. Schlichting  
Exhibit 5

ITEM 8:

Ordinance 3-13 – Amending the 2012-2013 Budget Ordinance

This ordinance amends the 2012-2013 budget ordinance to account for a reimbursement from the City of Charlotte for officer assistance during the Democratic National Convention in the amount of \$9,249.00. These funds will be put back in police salaries, benefits and gasoline line items. Also included in this amendment is \$22,067.00 received from Newton-Conover School system for reimbursement to the City for the school resource officer at Newton-Conover Middle School. These funds will be budgeted for non-capital expenses of the police department.

PRESENTATION: Finance Director Vickie K. Schlichting  
Exhibit 6

ITEM 9:

Approval of Certification of Municipal Declarations to Repeal and Enact Speed Limits and Request for Concurring Ordinance by the North Carolina Department of Transportation

PRESENTATION: Police Chief Steven W. Brewer  
Exhibit 7

ITEM 10:

Contract to Audit City Accounts

The Local Government Commission requires a contract annually for the regular City audit. Debora B. Wentz, CPA has been selected to perform this year's audit and it is recommended that she be employed as the City Auditor for the regular audit for the contracted amount of \$14,700.00 for the 2013 fiscal year.

PRESENTATION: Finance Director Vickie K. Schlichting  
Exhibit 8

ITEM 11:      Report – Tax Collector’s Report to the City Council

This report is required by North Carolina General Statutes 105-369(a) annually. The total amount of unpaid taxes for 2011 that are liens on real property is shown on the exhibit in the amount of \$196,831.58.

PRESENTATION:                      Finance Director Vickie K. Schlichting  
Exhibit 9

ITEM 12:      Report – Tax Lien Advertisement

Under the contract between the City of Conover and Catawba County, an advertisement of tax liens will run in the newspaper around the middle of March, 2013.

PRESENTATION:                      Finance Director Vickie K. Schlichting

ITEM 13:      Tax Releases and Refunds

PRESENTATION:                      Finance Director Vickie K. Schlichting  
Exhibit 10

ITEM 14:      Committee Reports

PRESENTATION:                      Mayor Lee E. Moritz, Jr.

ITEM 15:      City Manager’s Report

PRESENTATION:                      City Manager Donald E. Duncan, Jr.  
Exhibit 11

ITEM 16:      Comments from Visitors and Guests

PUBLIC COMMENT:                      Mayor Lee E. Moritz, Jr.

\*\*\*\*\*  
The City of Conover holds all public meetings in accessible rooms.  
Special requests for accommodations should be submitted by individuals at least 48 hours before the scheduled meeting time.  
\*\*\*\*\*